

**Meeting of the Personnel Committee
St. Joseph County Department of Health**

**Meeting location:
County Council Committee Meeting Room
227 W. Jefferson Boulevard – 4th Floor
South Bend, IN 46601**

**April 12, 2023
4:30 p.m.**

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the April 12, 2023.

Motion by _____ Seconded by _____ Vote _____

III. NEW BUSINESS:

- A. Discuss full-time vs part-time; discuss our flexibility on this issue.
- B. Confirm position description.
- C. Discuss advertising/posting the opening we will have for Health Officer.
- D. Discuss where interested candidates should submit their info.
- E. Discuss follow-up procedure and interview process.
- F. Discuss decision/recommendation process.

IV. TIME AND PLACE OF NEXT PERSONNEL COMMITTEE MEETING:

To Be Decided

V. ADJOURNMENT

PLEASE NOTE: NO PUBLIC COMMENT AT THIS MEETING